### **DEPARTMENT OF REVENUE**

#### INDIANA GOVERNMENT CENTER NORTH



# INDIANAPOLIS, IN 46204-2253

# **Departmental Notice #1**

(Effective July 1, 2003) (R/ 7-03)

# How to Compute Withholding for State and County Income Tax

This document does not meet the definition of a "statement" required to be published in the Indiana Register under IC 4-22-7-7. The purpose of this document is to assist withholding agents in determining the correct amount of Indiana county income tax to withhold from an employee's wages by providing the tax rate for each county in the table on the reverse side of this document. A county name that is in bold and underlined has adopted a new county income tax. An asterisk (\*) beside a county name indicates that the tax rate has changed from last year's rate. The rates given in this document apply to wages paid after June 30, 2003, and the tax is withheld and paid at the same time and in the same manner as the state income tax.

The residence, principal place of business, or employment of an individual is determined on January 1 of the calendar year in which the individual's taxable year commences. An individual cannot be subject to both a resident rate and a nonresident rate at the same time. If a person resides in an adopting county on January 1, they are subject to that county's resident rate. If a person resides in a non-adopting county, but works in an adopting county, they are subject to the nonresident rate for their county of principal employment.

To calculate state and county income tax, the deduction constant tables have been developed. These tables divide the dollar amount of the exemption/dependent exemption by the number of pay periods. This will determine the deduction constant or the dollar amount of exemption you should deduct each pay period from the employee's gross income.

Table A is used to figure personal exemptions. Each employee is entitled to deduct one thousand dollars (\$1,000) per year per exemption claimed on line 4 of his/her Form WH-4. Personal exemptions include additional exemptions if you or your spouse are age 65 or older and/or blind.

Table B is used to calculate dependent exemptions. Each employee is entitled to deduct one thousand five hundred dollars (\$1,500) per year per qualifying dependent exemption claimed on line 5 of his/her Form WH-4.

| Deduction Constant Table |       |        |           |              |         |  |  |  |
|--------------------------|-------|--------|-----------|--------------|---------|--|--|--|
| Table A                  | Daily | Weekly | Bi-Weekly | Semi-Monthly | Monthly |  |  |  |
| 1                        | 2.74  | 19.23  | 38.46     | 41.67        | 83.33   |  |  |  |
| 2                        | 5.48  | 38.46  | 76.92     | 83.33        | 166.67  |  |  |  |
| 3                        | 8.22  | 57.69  | 115.38    | 125.00       | 250.00  |  |  |  |
| 4                        | 10.96 | 76.92  | 153.85    | 166.67       | 333.33  |  |  |  |
| 5                        | 13.70 | 96.15  | 192.31    | 208.33       | 416.67  |  |  |  |
| 6                        | 16.44 | 115.38 | 230.77    | 250.00       | 500.00  |  |  |  |
| Table B                  | Daily | Weekly | Bi-Weekly | Semi-Monthly | Monthly |  |  |  |
| 1                        | 4.11  | 28.85  | 57.69     | 62.50        | 125.00  |  |  |  |
| 2                        | 8.22  | 57.70  | 115.38    | 125.00       | 250.00  |  |  |  |
| 3                        | 12.33 | 86.55  | 173.07    | 187.50       | 375.00  |  |  |  |
| 4                        | 16.44 | 115.40 | 230.76    | 250.00       | 500.00  |  |  |  |
| 5                        | 20.55 | 144.25 | 288.45    | 312.50       | 625.00  |  |  |  |

Locate the deduction constant for the personal exemptions in Table A. Add to that the deduction constant for the dependent exemptions in Table B. This is the net amount that should be deducted each pay period from the employee's gross income.

**Example:** An employee is paid a weekly salary of \$800, he/she claims five (5) personal exemptions and is subject to county tax at the rate of .0125. He/she claims 3 dependent exemptions. The taxable income of \$617.30 is the amount on which state and county tax should be calculated.

If you have any questions about the withholding of state or county taxes, please contact the Department at (317) 233-4016.

Kenneth L. Miller Commissioner

| Deduction Constant amou                              | 96.15                           |           |  |
|--|---------------------------------|-----------|--|
| Deduction Constant amou                              | + <u>86.55</u>                  |           |  |
| Total Deduction Constant                             | \$182.70                        |           |  |
| Gross Income Total Deduction Constant Taxable Income | \$800.00<br>-182.70<br>\$617.30 |           |  |
| State Tax to Withhold                                | \$617.30 x .034                 | = \$20.99 |  |
| County Tax to Withhold                               | \$617.30 x .0125                | = \$7.72  |  |

**Note:** Income Tax Information Bulletins which may be of assistance with withholding tax questions are Numbers 16, 32, 33, and 52.

# Indiana Counties That Have Adopted A County Income Tax (Effective July 1, 2003)

A county indicated with an asterisk (\*) has increased or decreased its rate from last year. A county in **bold** and <u>underlined</u> has adopted a new county income tax.

| County<br>Name | County<br>Code | Tax<br>Type         | Column A<br>(Resident) | Column B<br>(Nonresident) |     | County<br>Name | County<br>Code | Tax<br>Type         | Column A<br>(Resident) | Column B<br>(Nonresident) |
|----------------|----------------|---------------------|------------------------|---------------------------|-----|----------------|----------------|---------------------|------------------------|---------------------------|
| Adams*         | 01             | COIT/CEDIT          | 0.01124                | 0.00674                   |     | Madison        | 48             | COIT                | 0.01                   | 0.0025                    |
| Allen          | 02             | COIT/CEDIT          | 0.01                   | 0.0055                    |     | Marion         | 49             | COIT                | 0.007                  | 0.00175                   |
| Bartholome     | w 03           | CAGIT               | 0.01                   | 0.0025                    |     | Marshall*      | 50             | CAGIT               | 0.0125                 | 0.0025                    |
| Benton         | 04             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Martin         | 51             | COIT/CEDIT          | 0.01                   | 0.004                     |
| Blackford      | 05             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Miami*         | 52             | COIT/CEDIT          | 0.0104                 | 0.0059                    |
| Boone          | 06             | COIT                | 0.01                   | 0.0025                    |     | Monroe         | 53             | COIT                | 0.01                   | 0.0025                    |
| Brown          | 07             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Montgomery     | y 54           | COIT                | 0.01                   | 0.0025                    |
| Carroll        | 08             | CAGIT/CEDIT         | 0.011                  | 0.0035                    |     | <u>Morgan</u>  | 55             | CAGIT/ <u>CEDIT</u> | 0.0107                 | 0.0032                    |
| Cass*          | 09             | CAGIT/CEDIT         | 0.015                  | 0.0075                    |     | Newton         | 56             | CAGIT               | 0.01                   | 0.0025                    |
| <u>Clark</u>   | 10             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Noble          | 57             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Clay*          | 11             | CAGIT               | 0.0125                 | 0.0025                    |     | Ohio           | 58             | CAGIT               | 0.01                   | 0.0025                    |
| Clinton        | 12             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Orange         | 59             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Crawford       | 13             | CAGIT/CEDIT         | 0.01                   | 0.005                     |     | Owen           | 60             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Daviess        | 14             | CAGIT               | 0.0125                 | 0.0025                    |     | Parke          | 61             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Dearborn       | 15             | COIT                | 0.006                  | 0.0015                    |     | Perry          | 62             | COIT/CEDIT          | 0.01                   | 0.00625                   |
| Decatur        | 16             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Pike           | 63             | CEDIT               | 0.004                  | 0.004                     |
| DeKalb         | 17             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | <u>Porter</u>  | 64             | <u>CEDIT</u>        | 0.0025                 | 0.0025                    |
| Delaware       | 18             | COIT/CEDIT          | 0.008                  | 0.0035                    |     | Pulaski*       | 66             | CAGIT/CEDIT         | 0.0173                 | 0.0068                    |
| Dubois         | 19             | COIT/CEDIT          | 0.01                   | 0.0055                    |     | Putnam         | 67             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Elkhart*       | 20             | CAGIT/CEDIT         | 0.015                  | 0.005                     |     | Randolph       | 68             | CAGIT/CEDIT         | 0.015                  | 0.0075                    |
| <b>Fayette</b> | 21             | COIT/CEDIT          | 0.0137                 | 0.0062                    |     | Ripley         | 69             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Floyd          | 22             | <b>CAGIT</b> /CEDIT | 0.0115                 | 0.0065                    |     | Rush           | 70             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Fountain       | 23             | CAGIT               | 0.01                   | 0.0025                    |     | St. Joseph     | 71             | COIT/CEDIT          | 0.008                  | 0.0035                    |
| Franklin       | 24             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Scott          | 72             | COIT/ <b>CEDIT</b>  | 0.0116                 | 0.0041                    |
| Fulton*        | 25             | CAGIT/CEDIT         | 0.0143                 | 0.0068                    |     | Shelby         | 73             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Gibson         | 26             | CEDIT               | 0.005                  | 0.005                     |     | Spencer        | 74             | COIT/CEDIT          | 0.008                  | 0.00575                   |
| <u>Grant</u>   | 27             | COIT/ <u>CEDIT</u>  | 0.0125                 | 0.005                     |     | Starke         | 75             | CAGIT/CEDIT         | 0.01                   | 0.0075                    |
| Greene         | 28             | COIT                | 0.01                   | 0.0025                    |     | Steuben        | 76             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Hamilton       | 29             | COIT                | 0.01                   | 0.0025                    |     | Switzerland    | 78             | COIT                | 0.01                   | 0.0025                    |
| Hancock        | 30             | CAGIT/CEDIT         | 0.0115                 | 0.004                     |     | Tippecanoe     | 79             | COIT/CEDIT          | 0.01                   | 0.0055                    |
| Harrison       | 31             | CAGIT/CEDIT         | 0.01                   | 0.005                     |     | Tipton         | 80             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Hendricks      | 32             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Union          | 81             | CAGIT/CEDIT         | 0.015                  | 0.005                     |
| Henry          | 33             | COIT                | 0.01                   | 0.0025                    |     | Vanderburgh    | 82             | COIT                | 0.01                   | 0.0025                    |
| Howard         | 34             | COIT/CEDIT          | 0.009                  | 0.00375                   |     | Vermillion     | 83             | CEDIT               | 0.001                  | 0.001                     |
| Huntington     | 35             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Vigo           | 84             | CAGIT/CEDIT         | 0.0125                 | 0.0075                    |
| Jackson        | 36             | CAGIT/CEDIT         | 0.0135                 | 0.005                     |     | Wabash*        | 85             | CAGIT/CEDIT         | 0.015                  | 0.0075                    |
| Jasper         | 37             | CAGIT               | 0.01                   | 0.0025                    |     | Warren         | 86             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| Jay            | 38             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Warrick        | 87             | CEDIT               | 0.005                  | 0.005                     |
| Jennings       | 40             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Washington     |                | CAGIT/CEDIT         | 0.015                  | 0.0075                    |
| Johnson        | 41             | CAGIT               | 0.01                   | 0.0025                    |     | Wayne          | 89             | CAGIT/CEDIT         | 0.015                  | 0.005                     |
| Knox*          | 42             | COIT/CEDIT          | 0.008                  | 0.00575                   |     | Wells*         | 90             | CAGIT/CEDIT         | 0.0145                 | 0.007                     |
| Kosciusko      | 43             | COIT/CEDIT          | 0.01                   | 0.00475                   |     | White          | 91             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |
| LaGrange       | 44             | CAGIT/CEDIT         | 0.0125                 | 0.005                     |     | Whitley        | 92             | CAGIT/CEDIT         | 0.012                  | 0.0045                    |
| LaPorte        | 46             | CAGIT/CEDIT         | 0.0095                 | 0.007                     |     | •              |                |                     |                        |                           |
| Lawrence       | 47             | CAGIT               | 0.01                   | 0.0025                    |     |                |                | www.in.gov/dor      |                        | (D 7 02)                  |
|                |                |                     |                        |                           | 1-1 |                |                |                     |                        | (R 7-03)                  |